



THE KOLLAM CO-OPERATIVE SPINNING MILLS LTD

(An Industrial Co-operative Unit under Govt. of Kerala)

CHATHANNOOR, KARAMCODE .P.O., KOLLAM (Dist.), KERALA – 691579,

Phone: 08590711057, Email: qcsmklm@gmail.com,

Website: www.qcsm ltd.com GST NO:32AACAT7732K1ZC

KCSM/2025-26/448

10.3.2025

TENDER NOTICE
(Tender No.: KCSM/Security/2025-26/448)

Sealed Tenders are invited for Security Services

Kollam Co-operative Spinning Mills Ltd. (hereinafter referred to as "the Mill") invites sealed tenders from reputed security service providers for providing round-the-clock security services in three shifts at the mill premises. The contract shall be for a period of **one year**, extendable further on mutually agreed terms.

Scope of Work:

1. Providing security personnel for **24-hour security** coverage in three shifts:
 - **Shift 1: 07:00 AM – 03:00 PM**
 - **Shift 2: 03:00 PM – 11:00 PM**
 - **Shift 3: 11:00 PM – 07:00 AM**
2. Security personnel should ensure the protection of property, employees, and assets of the Mill.
3. Monitor and control access to the premises.
4. Conduct routine patrolling and report any suspicious activity.
5. Maintain logbooks and report any security breaches.
6. Enforce safety protocols within the Mill premises.

Eligibility Criteria:

1. The bidder must be a registered security service provider under relevant government regulations.
2. The bidder must have a minimum of three years of experience in providing security services to industrial establishments.
3. The firm must be registered under the **EPF, ESI, GST, and Labour Department**.
4. The security personnel deployed must be well-trained and uniformed.
5. The service provider should be capable of providing a minimum of **THREE security guards per day**.

Contract Duration & Financial Terms:

1. The initial contract period shall be **one year** from the date of award, extendable based on performance.
2. The **total contract value shall not exceed Rs. 4,95,000 per annum**.
3. Payment shall be made on a **monthly basis** after verification of attendance and satisfactory service.
4. The contractor shall comply with all applicable statutory requirements, including minimum wages and employee benefits.



Tender Fee & Earnest Money Deposit (EMD):

1. **Tender Fee:** Rs. 500 (Non-refundable) to be paid to the following bank account:
 - **A/c No.: 322902000000100**
 - **Bank: Indian Overseas Bank, Chathanoor**
 - **IFSC Code: IOBA0003229**
2. **Earnest Money Deposit (EMD):** Rs. 1,000 to be paid to the same bank account. The EMD of unsuccessful bidders will be refunded, while the EMD of the successful bidder will be adjusted against the contract security deposit.
3. Payment proof must be attached with the tender application.

Submission of Tender:

1. Sealed tenders must be submitted in the prescribed format along with supporting documents.
2. The tender should include the proposed **security deployment plan**, credentials of the firm, and financial bid.
3. The last date for submission is **19.3.2025**, and tenders will be opened on **20.3.2025** at the Mill's office.

Evaluation Criteria:

1. The lowest technically qualified bid (L1) shall be considered for award.
2. The Mill reserves the right to accept or reject any or all tenders without assigning any reason.

For further details, interested parties may contact:
For The Kollam Co-operative Spinning Mills Ltd
S/d
Managing Director

Email: QCSMKLM@GMAIL.COM
Phone: 85 907 110 57





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APPLICATION FORM FOR SECURITY SERVICES TENDER

To,
The Managing Director,
Kollam Co-operative Spinning Mills Ltd.
Kollam, Kerala - 691001

Subject: Submission of Tender for Security Services

Dear Sir/Madam,

With reference to the Tender No. KCSM/Security/2025-26/448, we hereby submit our bid for providing security services at Kollam Co-operative Spinning Mills Ltd. The details of our company and proposal are as follows:

1. Bidder's Information:

- Name of the Firm: _____
 - Registered Address: _____
 - Contact Person: _____
 - Mobile Number: _____
 - Email ID: _____
 - GST Registration No.: _____
 - EPF Registration No.: _____
 - ESI Registration No.: _____
 - Labour Department Registration No.: _____
 - PAN No.: _____
 - Number of Years in Security Services: _____
 - Previous Experience in Industrial Security (Yes/No): _____
- (If Yes, provide details on a separate sheet)

2. Details of Security Personnel Deployment:

- Number of Security Guards proposed: _____
- Shift-wise Deployment Plan: _____
- Training & Certification Details of Personnel (Attach Supporting Documents)

3. Financial Bid (as per tender guidelines):

- Total Annual Cost: Rs. _____
- Monthly Payment Terms: _____
- Any Additional Charges (if applicable): _____

4. Payment Details:

- **Tender Fee (Rs. 500) Payment Reference No.:** _____
 - **Earnest Money Deposit (Rs. 1,000) Payment Reference No.:** _____
- (Attach payment proof for both payments)

5. Documents Attached:

- Company Registration Certificate
- GST, EPF, ESI, and Labour Dept. Registration Proof
- Experience Certificates
- Financial Bid on Company Letterhead
- Deployment Plan
- Payment Proof of Tender Fee & EMD
- Any Other Relevant Documents

Declaration:

I/We hereby declare that all the information provided is true and correct to the best of my/our knowledge. We agree to abide by all terms and conditions mentioned in the tender document and will comply with statutory requirements.

Authorized Signatory: _____

Name & Designation: _____

Company Seal: _____

Date: _____